

**UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF LOUISIANA**

Application for Accountant Password  
for Electronic Case Filing System

I, \_\_\_\_\_, understand that by submitting this application and receiving a password, I agree to adhere to the court's order authorizing electronic case filing, and supplements and/or amendments thereto and the rules promulgated for the court's ELECTRONIC CASE FILING SYSTEM. I am providing the following information as a condition of receiving my password:

**(Please Print or Type)**

Name: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Telephone #: \_\_\_\_\_ FAX #: \_\_\_\_\_

Internet eMail Address for Service: \_\_\_\_\_

Date ECF Training Completed: \_\_\_\_\_

Place of ECF Training (please list city and district): \_\_\_\_\_

I have read and understand the following rules:

1. I will employ the Electronic Case Filing System for cases filed in the United States Bankruptcy Court for the Eastern District of Louisiana.
2. I will meet all hardware and software requirements promulgated by the court for system use. I understand that the current minimum requirements for filing documents are: a personal computer running a standard platform (Windows 95, 98, NT, 2000, XP, Macintosh), an Internet provider, Netscape Navigator 4.7 or higher or Microsoft Internet Explorer 5.5 or higher, Adobe Acrobat Exchange 3.01 or higher to convert wordprocessor format documents to portable document format (PDF) and a document scanner.
3. Each use of my password for filing documents will meet the requirements of Rule 9011 of the Federal Rules of Bankruptcy Procedure. I understand that the use of my password constitutes my signature on the document being submitted.

